

## County Judge

Ellis County, Texas

\$126,324 - \$144,324 / year

[Market: \\$145,000 – \\$220,000](#)

Posted Apr 13

Full Time

On Site Waxahachie, Texas

**Position:** County Judge

**Location:** Waxahachie, Ellis County, Texas

**Salary:** \$126,324 Base + \$18,000 Juvenile Board Supplement

**Application Deadline:** 11:59 PM, Monday, April 21, 2025

### Position Overview

The Ellis County Judge serves as the chief elected official and chief executive officer of the county government; responsible for the overall administration and operations of the county, serves as the budget officer, presides over Commissioners Court meetings and is the Emergency Management Director, who is responsible for coordinating disaster relief. While the County Judge is involved with making critical decisions regarding local governance and policy, this role offers discretion in decision making, the position requires proposing the annual budget and the tax rate for Commissioners Court adoption annually. Integrity, strong interpersonal skills and ethical leadership are paramount for this position. The Ideal candidate will have a proven track record of fiscal responsibility and financial management, an understanding of Texas law, and a commitment to ensuring the welfare and progress of Ellis County citizens through collaboration, strategic planning and partnerships.

### Key Responsibilities

- Preside over meetings of the Commissioners Court, facilitating discussion and decision-making processes.
- Administer county policies and operations while ensuring compliance with local, state, and federal laws.
- Oversee the county's budget, financial operations, and fiscal planning.
- Act as the county's chief executive officer, managing and coordinating operations of county non-elected departments and services.
- Serve as the Emergency Director of the county overseeing the Office of Emergency Management and disaster relief efforts and apply for federal aid.
- Serve as a member of the local juvenile board.
- Chair the County Election Commission to evaluate duties, responsibilities and evaluate performance of the Election Administrator.

- Serve as a member of the local Election Board with other elected officials to review election procedures, name judges and set dates, time and location for all elections.
- Receive and approve bonds and sureties for various county concerns.
- Collaborate with other government officials, stakeholders, and community organizations to promote the best interests of the county.
- Represent the county at local, state, and federal associations, meetings and events.
- Testify at hearings and committees on county affairs and subjects that impact county local governance.

## **Qualifications**

- Experience in business, legal, governmental, or administrative roles.
- Strong understanding of Texas government, county structure, and intergovernmental affairs.
- Proven leadership experience in managing teams, budgets, and operations.
- Ability to make informed, fair, and timely decisions under pressure.
- Strong problem-solving and conflict resolution skills.
- Previous experience in public service or community service is preferred.
- Ability to work collaboratively with government officials, staff, and the public.

## **Requirements**

- U.S. Citizen and at least 18 years of age.
- Resident of Texas for at least 12 consecutive months.
- Resident of Ellis County for at least 6 consecutive months.
- Registered to vote in Ellis County.
- Not previously convicted of any felony.
- Able to obtain a Public Official's Bond as required in Texas Government Code 26.001.

## **How To Apply**

Interested candidates should submit a cover letter, resume, personal and professional references, and background authorization form to:

Ellis County Human Resources

302 N Monroe St, Ste 338

Waxahachie, TX 75165

or apply online at Citizen Access.

Applications may be downloaded from <https://www.co.ellis.tx.us/jobs.aspx>

Please include your relevant qualifications and experience and explain why you are committed to serving the people of Ellis County.

**ELLIS COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**

**ELLIS COUNTY PARTICIPATES IN E-VERIFY**